

Alaska Child Care Resource and Referral Network- Alaska IN!

Dear Child Care Provider,

Thank you for your interest in the Alaska In! - the program that supports the inclusion of children with special needs in child care.

Children with special needs have special child care needs, too! If a family you work with participates in the state Child Care Assistance Program and has a child with special needs, they may be eligible for a special needs supplement. This supplement would assist you to meet the child's special needs such as lowering your ratio, hiring additional staff, purchasing equipment, making environmental accommodations or using it for training and education. You may encourage the family to contact a Child Care Resource & Referral (CCR&R) agency for an application or you may request one to be sent to you. The *Application for Special Needs Supplement* must be completed by the parent/legal guardian. As the child care provider, you would need to meet the following responsibilities:

- Participate in completing the *Accommodations Scale*.
- Participate in the development of the *Provider Training Plan*.
- Sign *Letter of Agreement*.
- Where applicable, achieve a minimum of Alaska SEED (System of Early Education Development) Level I in the first year of providing care.
- Contact the CCR&R agency one month prior to expiration of child's supplemental authorization for the annual review.
- Inform the CCR&R agency and Child Care Assistance Program office of any changes in the child's enrollment in your facility.

If you have any questions about Alaska IN! or the application process, please contact your Child Care Resource & Referral agency (see contact information below).

Sincerely,

AEYC-SEA



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